

**MINUTES  
ACTION MEETING OF THE BOARD OF EDUCATION  
FRANKLIN TOWNSHIP PUBLIC SCHOOLS  
FRANKLIN MIDDLE SCHOOL LIBRARY/AUDITORIUM  
JUNE 26, 2014 – 6:12 PM**

**CALL OF ROLL**

Mr. Richard E. Arline  
Mr. Delvin Burton – arrived at 6:14 PM  
Mrs. Christine Danielsen  
Mrs. Nancy LaCorte  
Mrs. Eva M. Nagy, Vice President

Mr. Edward Potosnak III – arrived at 6:52 PM  
Dr. Julia M. Presley, President - absent  
Ms. Keisha Smith-Carrington  
Mrs. Betty Whalen

Dr. LeRoy E. Seitz, Interim Superintendent of Schools  
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary  
Ms. Lynne Crawford, Director of Pupil Personnel Services - absent  
Mr. Orvyl Wilson, Director of School Management – arrived at 7:45 PM  
Mrs. Jacqueline Schneider, Assistant Director of Personnel Services  
Mr. Brian Bonanno, Manager of Administrative Services

And 180 Members of the Public

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS ACT STATEMENT**

John Calavano read the following statement:

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on January 6, 2014 and June 20, 2014. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

Mrs. LaCorte read the following statement:

**MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS**

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

**DISTRICT GOALS**

**CURRICULUM AND INSTRUCTION:** *To develop and implement a comprehensive assessment program designed to meet the needs of all students through the use of formative and summative assessments aligned to the common core standards and integrated into instruction.*

**COMMUNICATIONS AND PUBLIC ENGAGEMENT:** *To promote community engagement and effective communication to and from all stakeholders.*

**CULTURE AND CLIMATE:** *To continue the District’s efforts to safeguard students and staff, enhance the culture and environment of our schools and improve relationships among and between students; staff; parents/guardians; and the community that promote respect, motivation for learning and creativity in and for our students.*

**FACILITIES:** Utilizing the District's 2011-2021 Long-Range Facilities Plan, finalize a building program (including application for state grants and outside funding sources) that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next several years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education.

## **I. Action to Adopt the Agenda – Possibly Including Addenda A, B and A-09**

Moved: Mr. Arline

Seconded: Mrs. LaCorte

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Potosnak	Presley	Smith-Carrington	Whalen	Nagy

## **Confidential Session – Library**

Moved: Mrs. LaCorte

Seconded: Mr. Burton

Motion to adjourn to confidential session at 6:16 PM to conduct an interview for the High School Principal position. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Potosnak	Presley	Smith-Carrington	Whalen	Nagy

Returned to open session at 7:45 PM in the Auditorium.

Reconvening roll call – All board members were present with the exception of Dr. Presley.

## **II. Presentations:**

Did You Know Update by Mary Clark, Coordinator of Policies & Regulations

The Franklin Township Board of Education Recognized the following award-winning students and programs:

- Franklin High School Latin Awards
- Franklin High School Athletics
- Franklin High School Future Business Leaders of America
- Franklin High School JROTC
- Franklin High School Drama III / IV
- Franklin High School Model UN
- Franklin Middle School Math League

The Franklin Township Board of Education Saluted the following retirees:

## **Recognition of Service of Professional and Support Staff**

Moved: Mr. Arline

Seconded: Mrs. LaCorte

As recommended by the Superintendent of Schools, approve the following resolution:

Whereas, the Franklin Township Board of Education wishes to express its appreciation and gratitude to retiring employees for their many years of dedicated service in the school district;

Therefore, Be It Resolved, that the Franklin Township Board of Education formally recognizes the following retiring employees:

Ehrlich, Michael	Franklin High School	Math Teacher	10
Elko, Thomas	Franklin High School	School Social Worker	41
Griffin-Jordan, Charlene	Franklin High School	English Teacher	10
Allyn, Sandra	Franklin Middle School	Special Ed Teacher	10
Barbin, Janet	Franklin Middle School	Guidance Counselor	25
Kanter, Karen	Franklin Middle School	Special Ed Teacher	7
Matos, Angel	Franklin Middle School	Math Teacher	15
McKinney, Madeline	Franklin Middle School	Paraprofessional	29
Sodbinow, Katia	Franklin Middle School	Clerical	30
Brink, Sylvia	Franklin Park School	Special Ed Teacher	13
Stanzione, Constance	Franklin Park School	ESL/Bilingual Teacher	14
Renninger, Sarah	Hillcrest School	Math Coach	3
Rockhill Jr., Walter	Hillcrest School	Health/P.E. Teacher	34
Bergman, Barbara	MacAfee Road School	Kindergarten Teacher	24
Torres, Evelyn	MacAfee Road School	Paraprofessional	26
Frantz, Gail	Sampson G. Smith	Music Teacher	26
Todd, Janis	Sampson G. Smith	ESL Teacher	17
Mazurowski, Diane	Transportation	Clerical	19
Pron, Sharon	Central Office	Clerical	22
Williams, Joyce	Central Office	Clerical	16
Novellano, Joan	Central Office	Director, Food Services	10

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Potosnak	Presley	Smith-Carrington	Whalen	Nagy

#### **Recognition of PTO/PTSO Leadership 2013-2014**

Moved: Mrs. Danielsen

Seconded: Mr. Arline

Whereas, the Franklin Township parent-teacher organizations are an active, integral part of the community; and,

Whereas, the parent-teacher organizations provide essential information for educational decision-making, financial support for student and staff activities, technical assistance and other community resources for school activities, and enthusiastic volunteers for district and school projects;

Therefore, Be it Resolved, that the Franklin Township Board of Education and the Superintendent of Schools formally expresses their appreciation and gratitude for the dedication, hard work and support of the parent-teacher organizations; and,

Be it Further Resolved, that the Board of Education salutes and warmly congratulates the district leadership of those parent-teacher organizations:

Franklin High School	Audra Bowman Theresa Farkas
Franklin Middle School	Nicolas DiMeglio Neil Pandya
Sampson G. Smith School	Ardaman Singh
Conerly Road School	Ty-Wanna Cotten Monique Severino
Elizabeth Avenue School	Emily Russoniello Alex Stefaniak
Franklin Park School	Nimisha Bhatt Kimberly Stephens
Hillcrest School	Denise Solovay Marie Yeager
MacAfee Road School	Kim Gordon Mony Balou
Pine Grove Manor School	Michele Hrycyna Camille Henderson

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Potosnak	Presley	Smith-Carrington	Whalen	Nagy

### III. Interim Superintendent's Report

Dr. Seitz addressed concerns raised at the June 19th Board of Education meeting regarding the proposed revision to the master schedule at Franklin High School. He shared two slides with the board members, one which compared the hours of instructional time under the current schedule and under the proposed revision and the other which depicted a sample schedule under the proposed revision where a student took two AP science courses. These slides will be posted on the website for the public to view. Dr. Seitz summarized the results of the short survey which was posted on the website. These results, while not representative of a large number of stakeholders, did indicate that students and parents that took the survey favored the current schedule and teachers who took the survey favored the proposed revision.

#### **IV. Board President's Report**

In Dr. Presley's absence, Vice President, Eva Nagy, reported on the following:

##### **Moment of Silence**

Let us remember two important members of our school family who gave of themselves to our students.

- Former Franklin Township Board of Education Member, Arthur S. Westneat Jr., died May 19, 2014 at age 92 in Dover, NH. He was a long-time resident of Franklin Township, serving on the Franklin Township Board of Education from 1955–63, serving as its President for five years at a time of major expansion in the community's K–12 education program and leading the successful effort to build Franklin's first high school. He later served two years as Councilman-at-Large on the Town Council.
- Sheila Yvonne Spencer Goodwin passed away this month. She was a teacher in our school district for 23 years and was well-known for her advocacy on behalf of her students and parents. Her pride was Goodwin's General Store – a project she created to encourage her students to perform better. She was nominated for Teacher of the Year.

This was an active month with ceremonies, concerts and awards:

- Senior Awards Night at Franklin High School
- National Honor Society inductions both at Franklin High School & Franklin Middle School
- Flag Day celebrations at MacAfee and Conerly Road Schools
- Franklin Middle School Promotion with over 523 students promoted to high schools
- Sampson G. Smith and MacAfee Road School's Talent Shows
- JROTC Formal Dinner
- 8th Grade Dance - Kudos to Nick DiMeglio, parents and staff

##### **Other News**

Congratulations to Mrs. Both and the Environmental Club for a great job with the Franklin Middle School Green House.

Thanks to the Environmental Club who planted 2 window boxes with basil, parsley, mint and strawberries. They also made an herb planter in the courtyard.

Franklin Middle School launched a partnership with W.E.B Dubois Scholars Institute for Minority Students at Princeton University for rising 8th and 9th grade students Summer Institute.

Special thanks to the Franklin Middle School's Dance Club that sold over 600 tickets to their presentation on Friday May 30<sup>th</sup>, with the proceeds to go toward purchasing a new sound board for their Auditorium.

Congratulations to the students representing Franklin at Odyssey of the Mind Nationals at Iowa State University this week.

Special kudos to the MacAfee Road School staff that worked in the garden, around the school and flower boxes, and even brought their husbands and a Girl Scout Troup to make their school look great.

MacAfee Road School made news when Principal, Bill Grippo, challenged his students by making a proposition that if they read 20,000 books during the year he then would sleep on the roof in June. Well, they read over 23,000 books, with one class reading over 2,000 books! Yes, Mr. Grippo spent the night on the roof and greeted his students in the morning.

Special thanks to all our administrators and staff that worked so hard and gave of themselves to help our students achieve.

**V. Comments From The Public** *(5 minutes per speaker - any topic)*

The meeting was opened for public comments at 9:10 PM on a motion by Mr. Burton, seconded by Mrs. Danielsen. All board members were in agreement. Public comments were heard by the Board of Education. The following is a brief synopsis of comments made by the public:

Teachers, Linda Puglio and Linda Porter, spoke about issues with split lunches and special education students with the current schedule.

FHS student, Albert Kraus spoke about how the proposed schedule will affect AP Science students.

John Felix thanked Mary Clark for the increased communication between the school district and community. He is not in favor of the proposed schedule change and requested to know if there is any data that the current schedule is disadvantageous to students and questioned the teacher/student contact time. Mr. Felix also questioned if the proposed schedule is the best fit for our high school students and spoke positively about the Sampson G. Smith School schedule.

Teacher, Dan Mayer, spoke on behalf of the Franklin High School staff regarding the new schedule. He spoke about the in-house survey and indicated that the staff is pleased with the proposed schedule with which they are familiar and will work well.

Bill Connell spoke about the banner on the stage, Project Graduation, and thanked various individuals for their volunteerism. He requested that Mrs. Nagy and Mr. Arline abstain on the Parker McCay vote.

Madeline Volpe expressed concern that the current schedule does not work with students that suffer with anxiety. The schedule is confusing and upsetting to students.

Nicholas DiMeglio thanked Mrs. Whalen and Mrs. Danielsen for their help with the eighth grade dance and thanked Mary Clark for improved communications in the district. He spoke about the referendum and requested to move the referendum date from September to December.

Karen Trautmann disagreed with Mr. Felix's comments and pointed out that confusion still continues with the current schedule and split lunch is a challenge. She expressed concern with students with anxiety and the amount of days between when she sees her students.

Motion to close the public comment portion of the meeting at 9:34 PM by Mrs. Whalen, seconded by Mr. Burton. All board members were in agreement.

**VI. New Business**

R-01 Monthly Reports

M-01 Minutes of Board Meetings

A-01 Travel & Related Expense Reimbursement

A-02 Affirm Harassment, Intimidation and Bullying Decisions

A-03 Student Code of Conduct

A-04 Revised Policy – 1<sup>st</sup> Reading

Moved: Mrs. LaCorte

Seconded: Mrs. Danielsen

<b>R-01 Monthly Reports</b>
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Acknowledge receipt of the following reports, attached and made a part of the minutes:

a.	Principals' Reports	May	Exhibit R-1.a
b.	Attendance Officer's Report	May	Exhibit R-1.b
c.	Enrollment Report	May	Exhibit R-1.c
d.	School Safety Report ( <i>Fire Drills, Evacuations, etc.</i> )	May	Exhibit R-1.d
e.	Suspension Report	May	Exhibit R-1.e

## M-01 Minutes of Board Meetings

Approve the minutes of the following meetings of the Franklin Township Board of Education:

a.	May 8, 2014	Work Session	Exhibit M-01.a
b.	May 22, 2014	Action	Exhibit M-01.b
c.	May 22, 2014	Confidential	Exhibit M-01.c

## Administration

### **A-01 Travel & Related Expense Reimbursement**

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-01)

**A-02 Affirm Harassment, Intimidation and Bullying Decisions**

Whereas, the Franklin Township Board of Education has received and accepted HIB Investigation Reports at its regularly scheduled Board of Education meeting on June 19, 2014; and

Whereas, these HIB Investigation Reports indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation also known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent's decisions in the cases listed in the HIB Investigation Reports previously accepted by the Board at its regularly-scheduled Board of Education meetings on June 19, 2014.

**A-03 Student Code of Conduct**

Approve the Student Code of Conduct for the 2014-2015 school year as detailed in Exhibit A-03 attached hereto and made a part of the minutes.

**A-04 Revised Policy – 1<sup>st</sup> Reading**

Approve the first reading of the following revised Policy as detailed in the exhibit attached hereto and made a part of the minutes:

Policy No.3516      Safety      (Exhibit A-04)

*(Revision of the portion of the Policy regarding AED's to comply with change in the law)*

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Potosnak	Presley	Smith-Carrington	Whalen	Nagy

**A-05 New Policy – 1<sup>st</sup> Reading****A-06 Approve Revised Bell Schedule for Sampson G. Smith School****A-07 Approve Revised Bell Schedule for Franklin High School****A-08 NJSIAA Membership**

Moved: Mrs. Whalen      Seconded: Mr. Burton

**A-05 New Policy – 1<sup>st</sup> Reading**

Approve the first reading of the following new Policy as detailed in the exhibit attached hereto and made a part of the minutes:

Policy No. 4119.24      Electronic Communication by School Staff      (Exhibit A-05)

*(New policy mandated by law to provide guidance regarding staff communication with students)*

**A-06 Approve Revised Bell Schedule for Sampson G. Smith School**

Approve revised bell schedule for Sampson G. Smith School to commence with the 2014-2015 school year as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-06)

**A-07 Approve Revised Bell Schedule for Franklin High School**

Approve revised bell schedule for Franklin High School to commence with the 2014-2015 school year as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-07)

**A-08 NJSIAA Membership**

Approve the enrollment of Franklin High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved 2014-2015 Interscholastic Athletic Program sponsored by the NJSIAA.

<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Absent</u>	<u>Yes/No</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Burton	Danielsen	LaCorte	Potosnak	Presley	Smith-Carrington	Whalen	Arline	Nagy

Mr. Burton voted no on Resolution A-07.

Mrs. Danielsen voted no on Resolution A-07.

Mrs. LaCorte voted no on Resolution A-07.

Mr. Potosnak voted no on Resolution A-07.

Ms. Smith-Carrington voted no on Resolution A-07.

Resolution A-07 Fails

**Business****B-01 Warrants & Payrolls****B-02 Transfer of Funds****B-03 Financial Reports****B-04 Board of Education Monthly Certification****B-05 Contract Approval****B-06 Transfer of Current Year Surplus to Capital Reserve**

Moved: Mrs. Whalen

Seconded: Mr. Burton

**B-01 Warrants & Payrolls**

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$18,047,326.68 identified in the bills list. (Exhibit B-01.a)
- b. Food Service Enterprise Fund warrants in the amount of \$290,701.54 for the month of May 2014. (Exhibit B-01.b)

**B-02 Transfer of Funds**

Approve Account Transfers No. 11 for the 2013-2014 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-02)

**B-03    Financial Reports**

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-03.a) (May)
- b. Report of the Treasurer (A-149) (Exhibit B-03.b) (May)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-03.c) (May)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-03.d) (May)
- e. Food Service Fund Financial Report (Exhibit B-03.e) (May)

**B-04    Board of Education Monthly Certification**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4) we certify that as of May 31, 2014 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

**B-05    Contract Approval    *(All contracts are LEA-funded, unless otherwise noted.)***

Approve the following:

- a. A revised proposal with Design Resources Group, Architects, AIA (DRG), Piscataway, NJ for additional architectural services required for the completion of the temporary classroom units project for an additional fee \$42,750, as detailed in the exhibit attached hereto and made part of the minutes. *(This contract was previously approved at the January 26, 2012 meeting.)* (Exhibit B-05.a)
- b. A revised agreement with Parker McCay, P.A., Lawrenceville, NJ for professional legal services for the 2013-14 school year for an amount not to exceed \$250,000. *(This contract was previously approved without a not to exceed amount on May 9, 2013).*
- c. An agreement with Parker McCay, P.A., Lawrenceville, NJ for professional legal services for the 2014-15 school year for an amount not to exceed \$300,000, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.c)
- d. A Special Education Tuition Agreement with the Union County Educational Services Commission for Franklin Township students attending schools operated by the Commission during the 2014-15 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.d)
- e. A coordinated transportation services agreement with Middlesex Regional Educational Services Commission for the 2014-15 school year, as detailed in exhibit attached hereto and made part of the minutes. (Exhibit B-05.e)
- f. A revised agreement with Professional Education Services, Inc. (P.E.S.I.), Glassboro, NJ to provide bedside/home instruction for students admitted to The Princeton House Behavioral Health Services of Princeton, NJ and require home instruction for the 2013-14 school year, at a rate of \$49.35 per hour, for an additional amount of \$20,000 not to exceed a cumulative total of \$25,000. *(This contract was previously approved for \$5,000 on June 25, 2013.)*
- g. A corrected transportation contract renewal with Hagar Bus Company, Ringoes, NJ for an amount of \$46,758.60 from September 1, 2013 to June 30, 2014. *(This contract was previously approved for \$46,757.41 on June 25, 2013.)*

- h. A revised agreement with Eden Institute/Autism Services to provide In-home and school-based behavioral support and behavioral therapy services at a rate of \$65 per hour; in-home and school-based Applied Behavioral Analysis (ABA) services at a rate of \$70 per hour; in-home and school-based consultation/training for teachers, paraprofessionals and parents to support special education students at a rate of \$150 per hour for the 2013-14 school year, for a fee not to exceed \$225,000.
- i. A revised agreement with Pediatric Workshop, Warren, NJ to provide physical therapy services for the 2013-14 school year for an additional amount of \$6,000, not to exceed a cumulative total of \$40,000. *(This contract was previously approved for \$34,000 on June 25, 2013.)*
- j. A revised agreement with Child's Play Therapeutics, LLC, Bridgewater, NJ to provide applied behavioral analysis services, monthly clinics, Program Coordinator and BCBA Program assessment and treatment planning for the 2013-14 school year for an additional amount of \$10,000, not to exceed a cumulative total of \$80,000. *(This contract was previously approved for \$70,000 on June 25, 2013).*
- k. A revised agreement with PARC (Pediatric and Adult Rehabilitation Center, LLC), Somerset, NJ to provide speech/language pathology, occupational therapy, physical therapy and educational services for the 2013-14 school year for an additional amount of \$50,000, not to exceed a cumulative total of \$65,000 (\$10,000 of the \$50,000 is IDEA funded). *(This contract was previously approved for \$15,000 on June 25, 2013 – LEA funded.)*
- l. A revised agreement with Sharon O. Maida, Ed.D., Titusville, NJ to provide cane travel, orientation and mobility instruction for two blind/visually-impaired students for the 2013-14 school year at a rate of \$120 per hour for an additional amount of \$5,000, not to exceed a cumulative total of \$12,500. *(This contract was previously approved for \$7,500 on August 22, 2013.)*
- m. A revised agreement with Silvergate Preparatory School LLC, Bridgewater, NJ to provide beside instruction for hospitalized students for the 2013-14 school year at a rate of \$50 per hour for an additional amount of \$25,000, not to exceed a cumulative total of \$35,000. *(This contract was previously approved for \$10,000 on June 25, 2013.)*
- n. A revised transportation contract with Bayada Nurses, North Brunswick, NJ for the 2013-14 school year in the amount of \$450,000. *(This contract was previously approved without a not to exceed amount on June 25, 2013).*
- o. Approve contracts with Triple Crown Sports, Old Bridge, New Jersey for \$901.80; Longstreth Sporting Goods, Parkerford, Pennsylvania for \$1,755.77; Sportsman's, Johnstown, Pennsylvania for \$2,467.38; Passon's Sports, Dresher, Pennsylvania for \$1,338.67; Efinger Sporting Goods, Bound Brook, New Jersey for \$4,879.25; Walter's Swim Supplies, Inc., Brookfield, Wisconsin for \$249.00; Metro Swim Shop, Stirling, New Jersey for \$788.40; Massapequa Soccer Shop, Massapequa Park, New York for \$196.30; Metuchen Center, New Brunswick, New Jersey for \$2,262.20; R&R Trophy & Sporting Goods, North Arlington, New Jersey for \$38.64; Varsity Spirit Fashions, Memphis, Tennessee for \$516.40; Leisure Sporting Goods, Iselin, New Jersey for \$2,201.64; MFAC, LLC./M-F Athletic, Cranston, Rhode Island for \$255.95; Zam's, Inc., Freeport, New York for \$917.96; S&S Worldwide, Colchester, Connecticut for \$34.52; Aluminum Athletic Equipment, Royersford, Pennsylvania for \$108.90; Riddell/All American, Elyria, Ohio for \$895.00; Herb's Sport Shop, Bristol, Connecticut for \$195.00 and Neff Motivation, Greenville, Ohio for \$338.40 for a total of \$20,341.18 based on estimated quantities for Athletic Supplies for the 2014-2015 school year. Awards are based on the lowest responsible bid opened on May 8, 2014 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.o)

- p. Approve contracts with Spruce Industries, Rahway, New Jersey for \$16,276.98; Jersey Paper Plus, Carteret, New Jersey for \$11,527.75; Twi-LaQ Industries, Inc., Bronx, New York for \$28,650.00; Indco, Inc., Gloucester City, New Jersey for \$755.10; Central Poly Bag Corporation, Linden, New Jersey for \$20,830.00; Interline Brands, Inc., Pennsauken, New Jersey for \$3,460.40; Calico Industries, Inc., Annapolis Junction, Maryland for \$1,804.14; Pyramid School Products, Tampa, Florida for \$129.90; J.G.R. Enterprises, Brick, New Jersey for \$159.50 and W.W. Grainger, Alpharetta, Georgia for \$37,410.10 for a total of \$121,003.87 based on estimated quantities for Custodial Supplies for the 2014-2015 school year. Awards are based on the lowest responsible bid opened on May 8, 2014 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.p)

#### **B-06 Transfer of Current Year Surplus to Capital Reserve**

Whereas, NJSA 18A:21-2 and NJSA 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

Whereas, the Franklin Township Board of Education wishes to deposit anticipated current year surplus, the amount in excess of the 2013-14 Extraordinary Aid and the sale of a portion of the Elizabeth Avenue School property into the Capital Reserve Account at year end; and

Whereas, the Franklin Township Board of Education may have up to \$3M in addition to the amount in excess of the 2013-14 Extraordinary Aid and the sale of a portion of the Elizabeth Avenue School property available for such purpose of transfer;

Now, Therefore, Be It Resolved, by the Franklin Township Board of Education that it hereby authorizes the district's Assistant Superintendent for Business/Board Secretary to make this transfer consistent with all applicable laws and regulations.

<u>Yes</u>	<u>Yes</u>	<u>Yes/Abs</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Danielsen	LaCorte	Potosnak	Presley	Smith-Carrington	Whalen	Arline	Burton	Nagy

Mr. Potosnak abstained on Resolution B-01.a, Vendor #14220.

#### **B-07 Applications for Temporary Instructional Space**

#### **B-08 Interlocal Agreement**

#### **B-09 Health Professional Contracted Services**

#### **B-10 Insurance Policies**

#### **B-11 Procurement of Goods and Services Through State Agency and Cooperative Purchasing Programs for the 2013-2014 School Year**

#### **B-12 Vendors Exceeding Bid Threshold**

Moved: Mrs. LaCorte      Seconded: Mr. Burton

#### **B-07 Applications for Temporary Instructional Space**

Approve applications to the New Jersey Department of Education for approval for Temporary Instructional Space for the 2014-2015 school year, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-07)

**B-08 Interlocal Agreement**

Renew the Interlocal Government Service Agreement for maintenance of Board of Education vehicles with the Township of Franklin for the 2014-2015 school year, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-08)

**B-09 Health Professional Contracted Services**

Approve the following contracted health professional for the 2014-2015 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-09)

Dr. Ronald M. Frank	School Physician	\$33,500	7/1/14 - 6/30/15
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**B-10 Insurance Policies**

Approve the following insurance policies as per recommendation of the Board of Education's insurance broker, Suydam Insurance Agency, as identified below:

- a. A policy with New Jersey Schools Insurance Group for the term July 1, 2014 to June 30, 2015 in the premium amount of \$413,865 to provide commercial insurance for:
  - \* General Liability
  - \* Employee Benefit Liability
  - \* Auto
  - \* School Board Leaders Errors and Omissions  
(including Employment Practices Liability)
  - \* Excess Liability
- b. A policy with Selective Way Insurance Company for the term July 1, 2014 to June 30, 2015 in the premium amount of \$299,049 to provide commercial insurance for:
  - \* Property
  - \* Scheduled Equipment
  - \* Equipment Breakdown
  - \* Computer Equipment and Media
  - \* Earthquake and Flood
  - \* Crime
- c. A public official surety bond with Selective Insurance Company for the term of July 1, 2014 to June 30, 2015 in the premium amount of \$421 to provide coverage on behalf of John Calavano, Assistant Superintendent for Business/Board Secretary, in favor of the Franklin Township Board of Education.
- d. A contract with Inservco for the term of July 1, 2014 to June 30, 2015 to act as Third Party Administrator for the Workers Compensation Self Insured Fund in the amount of \$28,030.
- e. A policy with Star Insurance Company for the term of July 1, 2014 to June 30, 2015 in the premium amount of \$97,080 to provide excess workers compensation coverage over the Self-Insured Plan.
- f. A policy with Travelers Insurance Company for the term of July 1, 2014 to June 30, 2015 in the premium amount of \$19,655.32 to provide Cyber and Data Security Liability Insurance and crime coverage.

**B-11 Procurement of Goods and Services Through State Agency and Cooperative Purchasing Programs for the 2013-2014 School Year**

Whereas, Title 18A:18A-10 and 18A:18A-11 provide that a Board of Education, without advertising for bids or after having rejected all bids obtained pursuant to advertising, therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property and school districts, municipalities and counties; and

Whereas, the Franklin Township Board of Education has the need, on a timely basis, to procure goods and services utilizing these contracts; and

Whereas, the Franklin Township Board of Education desires to authorize its purchasing agent for the 2013-2014 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year;

Now, Therefore, be it Resolved, that the Franklin Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property and school districts, municipalities and counties, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-11)

**B-12 Vendors Exceeding Bid Threshold**

Approve 2013-2014 vendors that exceeded the bid threshold of \$36,000, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-12)

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes/Abs</u>
LaCorte	Potosnak	Presley	Smith-Carrington	Whalen	Arlene	Burton	Danielsen	Nagy

Mrs. Nagy abstained on Resolution B-10.a.

<b>Curriculum and Instruction</b>
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**C-01 Out of District Students, School Year 2013-2014 and 2014-2015**

**C-02 Bilingual/ESL Three-Year Program Plan**

**C-03 Textbook Approval**

**C-04 Course Change**

**C-05 Authorize Submission of the NCLB Application for FY2015**

Moved: Mrs. Danielsen

Seconded: Mrs. LaCorte

**C-01 Out of District Students, School Year 2013-2014 and 2014-2015**

Approve out of district placements for students, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-01.a and C-01.b)

**C-02 Bilingual/ESL Three-Year Program Plan**

Approve the submission of the Bilingual /ESL Three-Year Program Plan for 2014-2017 to the New Jersey Department of Education as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-02)

**C-03 Textbook Approval**

Approve the *Go Math* textbook for grades 6-8 commencing with the 2014-2015 school year.

**C-04 Course Change**

Approve Algebra 2 Essentials to replace Math 1, 2, 3 for grades 9 through 12 to commence with the 2014-2015 school year.

**C-05 Authorize Submission of the NCLB Application for FY2015**

Authorize the submission of the NCLB proposed budget and program plan for FY 2015 and the award of the following funds:

Title I Part A	\$817,762
Title II A	\$221,325
Title III	\$122,802

**Total FY 2015 Allocation    \$1,161,889**

<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Potosnak	Presley	Smith-Carrington	Whalen	Arline	Burton	Danielsen	LaCorte	Nagy

**Confidential Session - Library**

Moved: Mrs. Whalen

Seconded: Mrs. Danielsen

Motion to reconvene to the initial confidential session at 10:15 PM. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Potosnak	Presley	Smith-Carrington	Whalen	Nagy

Returned to open session at 10:55 PM in the Auditorium.

Reconvening roll call – All board members were present with the exception of Dr. Presley.

<b>Personnel</b>
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**P-01 Revised Job Description****P-02 Personnel Report No. 19, dated June 26, 2014****P-03 Contract Approval**

Moved: Mrs. LaCorte

Seconded: Mr. Burton

**P-01 Revised Job Description**

As recommended by the Interim Superintendent of Schools, approve the following revised description as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-01)

Assistant Food Services Supervisor

**P-02 Personnel Report No. 19, dated June 26, 2014 and Addendum A**

As recommended by the Superintendent of Schools, approve Personnel Report No. 19, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-02)

**P-03 Contract Approval**

As recommended by the Interim Superintendent of Schools, approve individual employment agreements with non-aligned district administrative staff from July 1, 2014 through June 30, 2015 as detailed in the exhibits attached hereto and made a part of the minutes. Contracts shall remain confidential until approved by the Board. (Exhibits P-03.a, P-03.b and P-03.c.)

<u>Yes</u>	<u>Absent</u>	<u>Yes/No</u>	<u>Yes/No</u>	<u>Yes</u>	<u>Yes/No</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Potosnak	Presley	Smith-Carrington	Whalen	Arline	Burton	Danielsen	LaCorte	Nagy

Ms. Smith-Carrington voted no on Resolution P-02, Attachment E, Line 7.

Mrs. Whalen voted no on Resolution P-02, Attachment E, Line 7.

Mr. Burton voted no on Resolution P-02, Attachment E, Line 7.

**A-09 Approve Change to Referendum Date**

Moved: Mrs. LaCorte

Seconded: Mrs. Danielsen

Approve the change of date for the special election for a referendum for a new school and additions/renovations to various schools from September 30, 2014 to December 9, 2014.

	<u>No</u>	<u>Yes</u>	<u>Yes</u>	<u>No</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	<u>Yes</u>
Motion Passes	Smith-Carrington	Whalen	Arline	Burton	Danielsen	LaCorte	Potosnak	Presley	Nagy

**VII. Adjournment**

Moved: Ms. Smith-Carrington

Seconded: Mr. Burton

Action to adjourn at 11:44 PM.

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Arline	Burton	Danielsen	LaCorte	Potosnak	Presley	Smith-Carrington	Whalen	Nagy

Respectfully submitted,

John Calavano  
Board Secretary